

# Free Text Editor - Tables

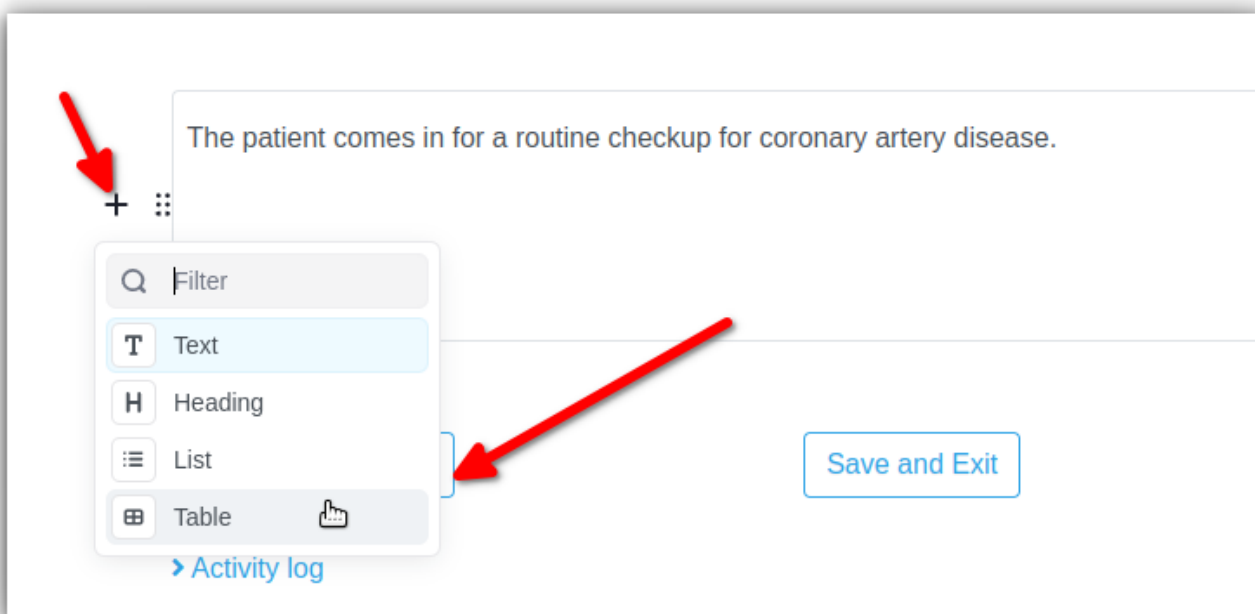
In the [MediSign Text Editor](#) you can easily, quickly, and **securely** create a text with **basic formatting**.

Text with basic formatting can also be imported directly from Word (or another Word Processor) with Copy and Paste.

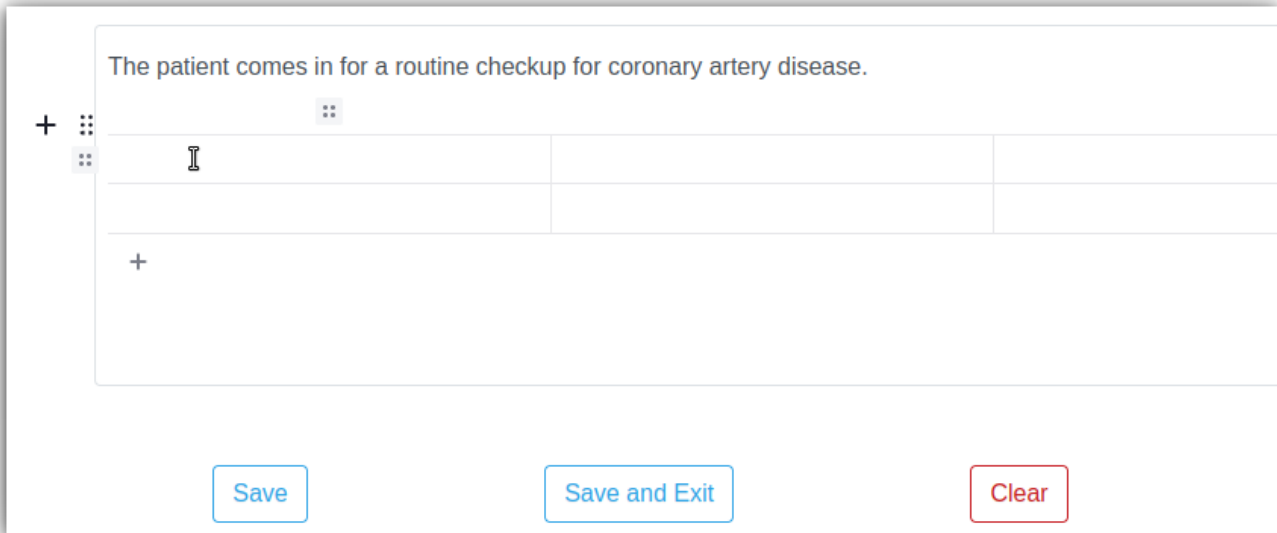
For security reasons, **Tables** cannot be imported from Word and must be created with the built-in tool. Detailed instructions follow.

## Insert Table

To insert a table, click on the + (Add) symbol and select "Table"

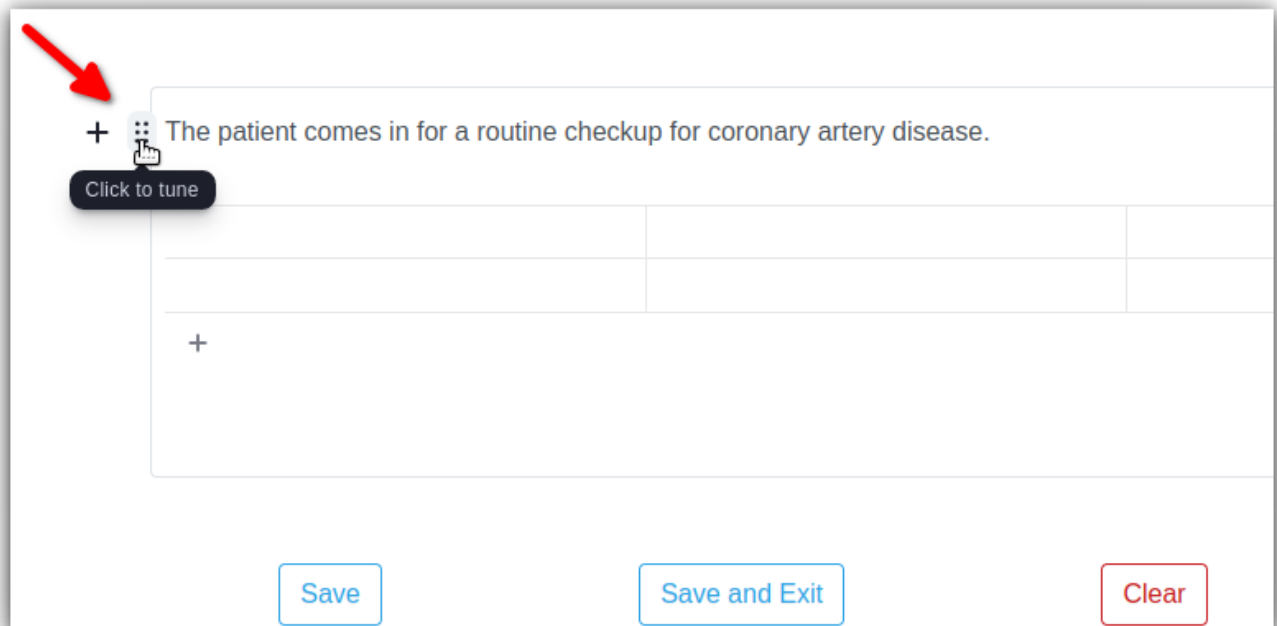


A Table is automatically created with the default number for Rows and Columns (2x3)

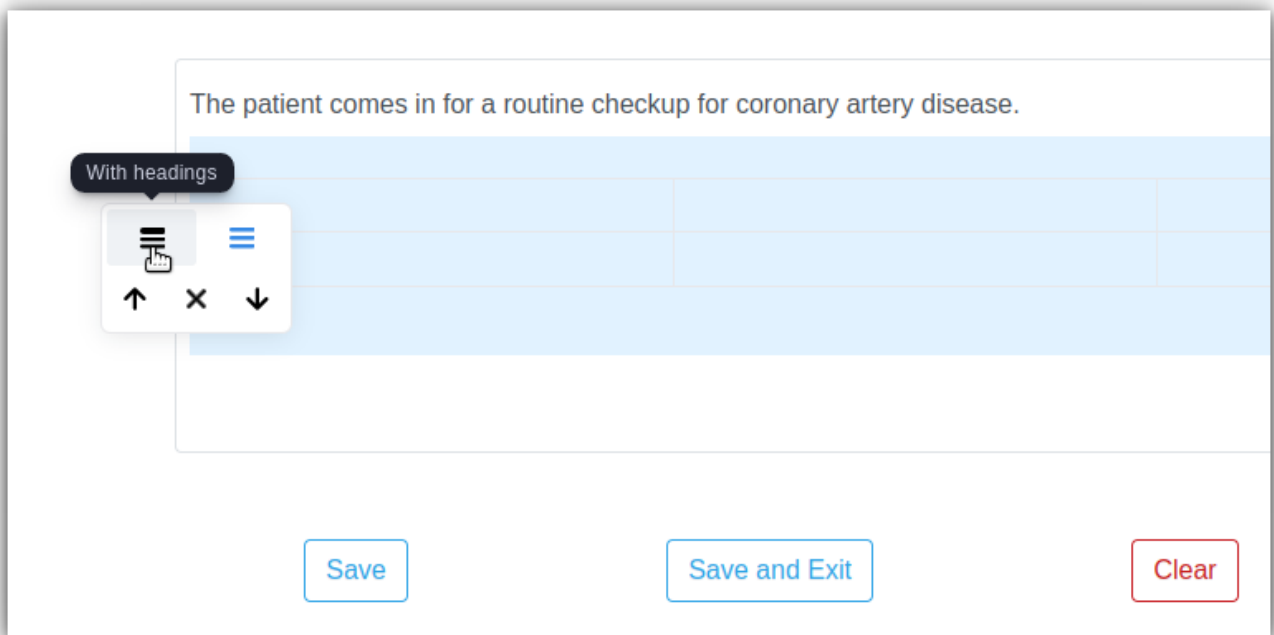


## Headings

To choose whether the first Row has Headings (or not), click on the icon with the 6 dots

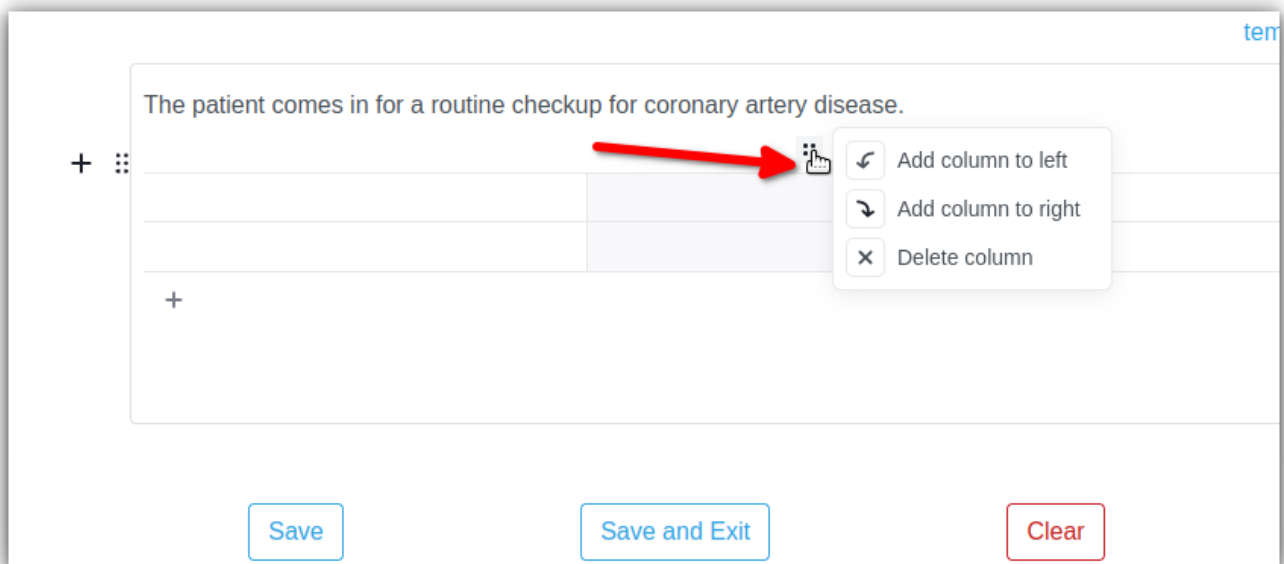


then select appropriate and then press "SAVE"



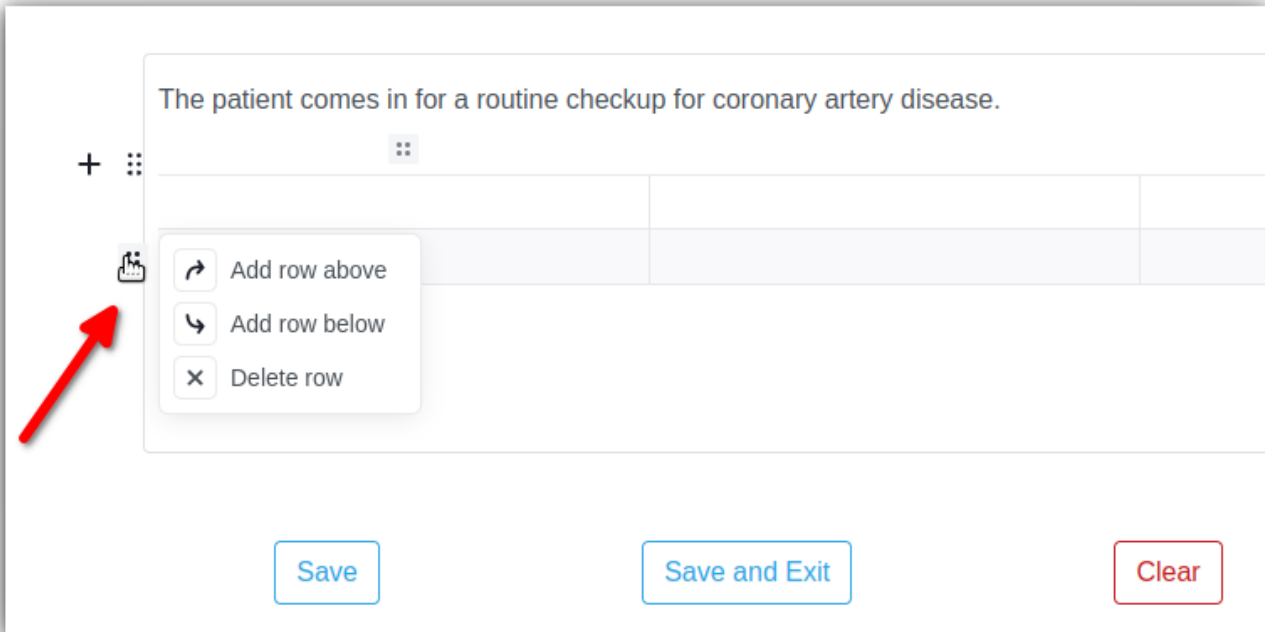
## Columns

You can manage the Columns of the table



## Rows

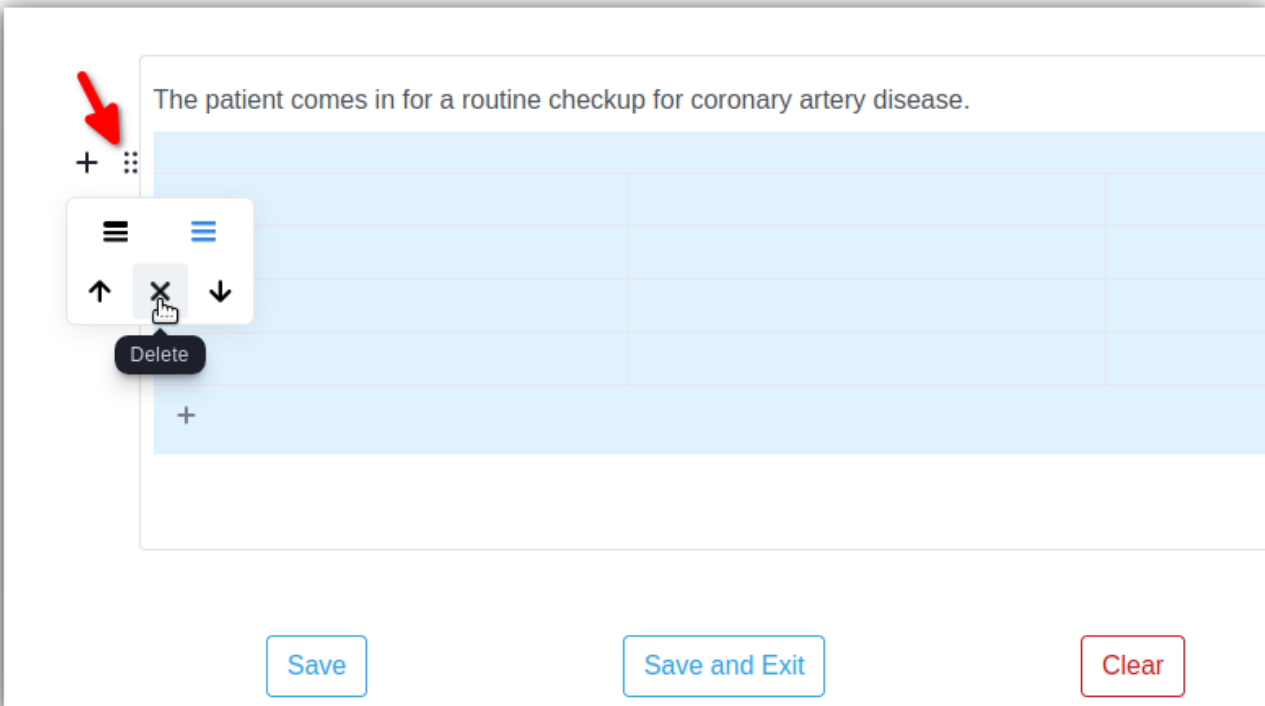
You can also manage the Rows of the table




## Delete Table

To delete the Table, click on the icon with the 6 dots and then on the X to Delete.

The icon will turn red, asking you to confirm. Press it again to delete.



# Example

 **Important notes**

The patient comes in for a routine checkup for coronary artery disease.

Heading1	Heading2	Heading3
text A1 with <b>formatting</b>	text B1	text C1
text A2	text B2	text C2
text A3	text B3	text C3

## Related topics

- [Free text editor](#)
- [History notes templates](#)

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