Indicative pages

Activity logging is usually found on overview (not data entry) pages. Examples include:

- Patient overview
- View patient demographics
- View Case

With the "Activity Log" you can now know when and by whom every action concerning your Practice has been made.

Actions recorded (indicative):

add new patient

Activity Log

- patient deletion
- edit patient demographics
- insert, edit and delete a patient Case
- insert, edit and delete a patient Encounter
- edit patient history data

It is available on each overview page with an elegant link ("Activity Log"). By clicking on this link, all available records are displayed. In the same way (by clicking again) you can hide the relevant information.

Example:

	Investigation					
Lever						
Encounter #3		Upper abdominal ultrasound				
③ 7/4/2022 00:22		은 Helen Wilson				
Encounter #2		Medical visit				
() 7/4/2022 00:16		은 John Williams				
Activity log	Prin	Patients archive				
7/4/2022 00:22:53	Helen Wilson	New encounter added (#3): MIchael Miller (#2), Upper abdominal ultrasound, performed by:	Helen Wilson			
7/4/2022 00:18:10	John Williams	Case edited (#2): MIchael Miller (#2), Fever, Under investigation				
	John Williams	New encounter added (#2): MIchael Miller (#2), Medical visit, performed by: John Williams				
7/4/2022 00:16:40		New case added (#2): MIchael Miller (#2), Reason not given, Under investigation				
7/4/2022 00:16:40 7/4/2022 00:16:40	John Williams					

- View Encounter
- Summary of Cases and Encounters
- Patient History Notes

Activity Log Archive

All recorded actions are available in a versatile archive available from:

```
\mathsf{Menu} \to \mathsf{Patients} \to \mathsf{Practice} \ \mathsf{management} \to \mathsf{Activity} \ \mathsf{log}
```

			Add new patient Select patient Patients archive		Activity log				
#	<mark>⊸ Code</mark>	<u>Date</u>	Statistics		Description				
1	10	7/4/2	Oldiolog	5	Edit patient social history notes: MIchael Miller (#2)				
2	9	7/4/2	Practice m	nagement s	Edit patient history notes: MIchael Miller (#2)				
3	8	7/4/20	022 00:24:51	John Williams	Patient demographics edited (#2): MIchael Miller, male, 64 years				
4	7	7/4/20	022 00:22:53	Helen Wilson	New encounter added (#3): MIchael Miller (#2), Upper abdominal ultrasound, performed by: Helen Wilson				
5	6	7/4/20	022 00:20:42	Helen Wilson	Edit patient history notes: MIchael Miller (#2)				
6	5	7/4/20	022 00:19:50	Helen Wilson	Edit patient encounter notes: MIchael Miller (#2), Encounter #2				
7	4	7/4/20	022 00:18:10	John Williams	Case edited (#2): MIchael Miller (#2), Fever, Under investigation				
8	3	7/4/20	022 00:16:40	John Williams	New encounter added (#2): MIchael Miller (#2), Medical visit, performed by: John Williams				
9	2	7/4/20	022 00:16:40	John Williams	New case added (#2): MIchael Miller (#2), Reason not given, Under investigation				
10	1	7/4/20	022 00:16:40	John Williams	New patient added (#2): MIchael Miller, male, 64 years				
Fota	ll rows: 1	.0			Page: 0 from 1 Rows: 1 - 1				

Advanced criteria - Excel export

Activity Log Archive provides search capabilities by criteria:

- description
- patient
- date of recording (from-to)
- action type
- Click on the "Criteria" link, build your query, and then press "Apply criteria".

You can also export the selected records to Excel.

Description Select				*			
Patient							
At least two letters							#
From Select	~		I	Until Select	,	*	
Current year	month	week	today +1	year	month	week	di
Action							
insert							
delete							
Apply criteria			Reset crite	ria	-		Clear criteri
<u>F Tools</u>							
D Reset			Rows per page 10	~			Export to Exce

Among the multitude of queries you can submit, a very interesting question that can be answered by the Activity Log Archive is: "when a patient was deleted and by whom".

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